

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>Menard County Housing Authority</u> PHA Code: <u>IL028</u> PHA Type: <input checked="" type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2010</u>					
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>155</u> Number of HCV units: <u>140</u>					
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only					
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)					
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
	PHA 1:				PH	HCV
	PHA 2:					
	PHA 3:					
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.					
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.					
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. <u>Progress in meeting previous five year goals (FY 2005 to FY 2009):</u> The Menard County Housing Authority (MCHA) has been successful in meeting its five year goals of: <ul style="list-style-type: none"> • Reducing public housing vacancies • Obtaining PHAS and SEMASP high performer status • Improving customer satisfaction • Renovating existing public housing units • Obtaining a FSS Coordinator grant which has helped improve quality of live and promote self-sufficiency • Disposing of Mentor Graham • Disposing of Oakford, IL028-05 (10 units) • Demolishing Greenview, IL028-07 (20 units) • Demolishing three public housing units in Athens, IL028-02 (1-3BR at 203 West Monroe and 1-1BR/1-2BR at 801 and 803 North Main) • Completing the construction and lease-up of 68 additional tax credit units • Using RHF and capital funds to construct a new public housing unit in Petersburg for the purpose of selling to a low-income family <u>Goals and objectives for next five years (FY 2010 to FY 2014):</u> <ul style="list-style-type: none"> • Maintain PHAS and SEMAP high performer status. • Apply for HUD resident services grants. • Develop additional rental and homeownership housing units that are affordable to low-income families using a variety of funding sources including TCAP funds, tax credits, bonds, Rural Development, HOME, CDBG, and other funding sources. • Develop and implement homeownership programs such as Section 32, HOME and Section 8 homeownership. • Develop a 46 unit supportive living facility for the elderly with Medicare waivers so the facility and services will be affordable to low-income elderly families. • Pursue alternative funding sources. • Dispose of the Tallula public housing properties • Dispose of other selected public housing properties in Athens and Petersburg (such as the high rise) to the closely held nonprofit established by the Authority. The nonprofit would leverage its resources to upgrade the facilities and keep the properties affordable to low-income families. The Authority would request replacement housing choice vouchers which would provide rental assistance to the families then living in the selected properties. • Demolish or dispose of selected public housing properties in Athens and Petersburg where renovation costs exceed HUD's published total development costs. • Develop selected new public housing units to replace demolished/disposed public housing 					

6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:</p> <p>(Attachment A: Section 6.0 PHA Plan Elements il028a01)</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <ul style="list-style-type: none"> Central Office at 101 W. Sheridan, Petersburg, IL 62675
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <ul style="list-style-type: none"> Dispose of the ten public housing dwelling units in Tallula and request ten replacement housing choice vouchers. In Athens demolish the three public housing dwelling units at East Little Street and the twenty-six public housing dwelling units, maintenance facility and community building at the corner of West Athens Blacktop and Main; then construct twenty-two or more new public housing dwelling units and office/community room/maintenance facility back on the property. Use operating reserves, capital replacement reserves, CFP, RHF, etc. to fund the work; request replacement housing choice vouchers for public housing dwelling units not rebuilt. Use nonprofit to construct thirty or more new TCAP or tax credit rental units with homeownership options in Athens; use project base section 8 housing choice vouchers for ten of the units. Develop a 46 unit supportive living facility for the elderly with Medicare waivers so the facility and services will be affordable to low-income elderly families. Develop and sell one or more public housing units via the Section 32 Homeownership Plan Develop and implement HOME and Section 8 homeownership plans. Implement Homebuyer Incentive Plan for new public housing dwelling units (See Attachment I)
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <ul style="list-style-type: none"> Attachment F: FY 2010 P & E report il028f02
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <ul style="list-style-type: none"> Attachment B: Five-Year Plan il028b02
8.3	<p>Capital Fund Financing Program (CFFP). X Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

During 2006 the Menard County Housing Authority contracted with Goodwin and Associates to conduct a comprehensive housing needs assessment of Menard County which determined the following annual demand for housing:

- Build 85 new housing units per year over the next ten years:

	<u>Units/Yr</u>
- Annual Growth	51
- Replacement Housing	26
- Existing Substandard Housing	<u>8</u>
Total	85

- Construct 69 homeownership units per year, 39 to be affordable to low-income families.
- Construct 16 rental units per year, 9 to be affordable to low-income families.
- Of the 85 new housing units per year, at least 10 should be fully handicap accessible. If possible, construct all 85 units as adaptable or universal housing in order to accommodate both handicap and non-handicap families.
- Of the 85 new housing units per year, at least 7 should be constructed for the elderly and at least 4 should be handicap accessible
- The annual housing demand by precinct is:

Precinct	Annual Housing Demand					
	Replace	Substd	Growth	Total	Owned	Rental
Athens North	4	0	16	20	16	4
Athens South	3	1	8	12	10	2
Atterberry	0	2	0	2	1	1
Fancy Prairie	0	1	0	1	1	0
Greenview	2	0	2	4	3	1
Indian Creek	1	0	1	2	2	0
Irish Grove	1	1	1	3	2	1
Oakford	1	1	1	3	2	1
Petersburg East	2	1	9	12	11	1
Petersburg North	0	0	0	0	0	0
Petersburg South	2	0	3	5	5	0
Petersburg West	5	0	2	7	4	3
Rock Creek	2	0	5	7	6	1
Sandridge	0	0	1	1	1	0
Sugar Grove	1	0	1	2	2	0
Tallula	2	1	1	4	3	1
Menard County Total	26	8	51	85	69	16

Per the CHAS Data Book for Menard County, IL:

- Of the 1,027 renter households, 222 have 1 or 2 members, 438 have 2 to 4 members, 100 have 5 or more members and there are 267 of all others; 26.3% of all renters have a cost burden greater than 30% of MFI income and 10.7% have a cost burden greater than 50% of MFI income.
- Of the 3,864 homeowner households, 1,090 have 1 or 2 members, 2,022 have 2 to 4 members, 300 have 5 or more members and there are 452 of all others; 17.4% of all homeowners have a cost burden greater than 30% of MFI income and 6.6 % have a cost burden greater than 50% of MFI income.
- Of the 729 total households with mobility and self care limitations, 26.1% have a housing problem.

Waiting List:

- The Authority's public housing and Section 8 waiting lists are open
- Currently there are 59 families on the public housing waiting list and 62 families on the section 8 waiting list

9.0

9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <ul style="list-style-type: none"> • Minimize vacant unit turnaround time by contracting the cleaning and painting of vacant units • Develop additional rental and homeownership housing units that are affordable to low-income families using a variety of funding sources including tax credits, bonds, Rural Development, HOME, CDBG, and other funding sources. • Develop and implement homeownership programs such as Section 32, HOME and Section 8 homeownership. • Prepare and implement a homeownership program to sell existing single family detached tax credit homes currently managed by the Authority using lease purchase and other funding arrangements. • Request replacement housing choice vouchers for demolished/disposed public housing units that are not replaced with new public housing units. • Complete the construction of four new two-bedroom public housing duplexes in Athens using RHF, reserve and other funding. • Purchase land adjacent the high rise in Petersburg to provide for much needed parking. • In Athens demolish the three public housing dwelling units at East Little Street, two public housing units on West Little Street, two public housing units on South Primm and the twenty-six public housing dwelling units, maintenance facility and community building at the corner of West Athens Blacktop and Main Street; then construct new low-income housing and office/community room/maintenance facility back on the cleared property. Use operating reserves, capital replacement reserves, CFP, RHF, etc. to fund the work; request replacement housing choice vouchers for public housing dwelling units not rebuilt. • Use nonprofit to construct thirty or more new tax credit rental units with homeownership options in the County; use project base section 8 housing choice vouchers for up to ten of the units. • Develop a 46 unit supportive living facility for the elderly with Medicare waivers so the facility and services will be affordable to low-income elderly families. • Develop and sell one or more public housing units via the Section 32 Homeownership Plan • Develop and implement HOME and Section 8 homeownership plans. • Implement Homebuyer Incentive Plan for new public housing dwelling units
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10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>The Authority is a high PHAS and SEMP performer for fiscal year ending 6/30/2010.</p> <p>The Authority is on schedule with its FY2010 annual plan and its FY2005-2010 five-year plan. Starting with FY2008 the Authority changed how it handles its operating and capital funds. The Authority only has 153 public housing units and receives less than \$260,000 a year in CFP funds. In fact the amount of CFP funds has continued to decline since the program was established in 2000. In addition, HUD has made significant cuts in operating subsidies over the past several years. With continued declining funding the Authority is forced to use more and more of its CFP funds to offset reduced operating subsidies. Starting with FY 2008, the Authority puts all its CFP funds in "1406 Operations" and funds a capital reserve account from rents collected. In the next five years the Authority may use up to a third of its CFP funds to secure 20-year financing for replacing public housing that is programmed for demolition or disposition.</p> <p>During 2010 the Authority updated its Asset Management Plan to include:</p> <ul style="list-style-type: none"> • Purchase land adjacent the high rise in Petersburg to provide for much needed parking. • In Athens demolish the three public housing dwelling units at East Little Street, two public housing units on West Little Street, two public housing units on South Primm and the twenty-six public housing dwelling units, maintenance facility and community building at the corner of West Athens Blacktop and Main Street; then construct new low-income housing and office/community room/maintenance facility back on the cleared property. Use operating reserves, capital replacement reserves, CFP, RHF, etc. to fund the work; request replacement housing choice vouchers for public housing dwelling units not rebuilt. • Use nonprofit to construct thirty or more new tax credit rental units with homeownership options in the County; use project base section 8 housing choice vouchers for up to ten of the units. • Develop a 46 unit supportive living facility for the elderly with Medicare waivers so the facility and services will be affordable to low-income elderly families. • Develop and sell one or more public housing units via the Section 32 Homeownership Plan • Develop and implement HOME and Section 8 homeownership plans. • Implement Homebuyer Incentive Plan for new public housing dwelling units <p>Public Housing flat rents were reviewed for FY 2011 and no changes were made in the current flat rents.</p> <p>During FY2010 the Authority will continue managing tax credit properties and other programs initiated by the not for profits established by the Authority. During FY2011 the Authority, in coordination with other entities, will continue to aggressively pursue affordable rental and homeownership housing programs for low and moderate-income families. During FY2011 the Authority may also pursue providing management, maintenance, modernization, resident initiatives, new housing development and other services to other agencies.</p> <p>The Authority is and has been in full compliance with the Resident Community Service requirement of the Quality Housing and Work Responsibility Act of 1998. The Authority established and implemented Community Service Requirement policies and procedures in its FY2000 Agency Plan. During 2003 HUD suspended the requirement but re-instituted it in 2004. The Authority will ensure it continues to comply in 2011.</p> <p>The Authority reviewed its policies and procedures and made no changes.</p> <p>The Authority established community-based public housing waiting lists during FY2006 and implemented in FY2007. The public housing waiting lists for FY2010 will continue to be:</p> <ul style="list-style-type: none"> • Petersburg High Rise IL028-03 • All other Petersburg properties except the High Rise: IL028-08 and IL028-09 • All Athens properties: IL028-02 and IL028-04 <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification" See Attachment G</p>
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11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <ul style="list-style-type: none"> • Attachment J: RAB Comments il028l01 <p>(g) Challenged Elements None</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>
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ADDITIONAL ATTACHMENTS:

- Attachment A: Section 6.0 PHA Plan Elements il028a01
- Attachment B: FY 2011 Annual CFP Plan il028b01
- Attachment C: FY 2010 RHF IL06R028501-11 il028c01
- Attachment D: FY 2010 RHF IL028R028502-11 il028d01
- Attachment E: Five-Year Plan il028de01
- Attachment F: FY 2010 P & E report il028f01
- Attachment G: Significant Amendment and Substantial Deviation il028g01
- Attachment H: Violence Against Women Information il028j01
- Attachment I: Carbon Monoxide Certification il028k01
- Attachment J: RAB Comments il028l01
- Attachment K: Challenged Elements il028m01

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**

8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.

12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

(a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>

(b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.

(c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

(d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.

(e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 **Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 **Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

- 1. At the end of the program year; until the program is completed or all funds are expended;
- 2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
- 3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 **Capital Fund Financing Program (CFFP).** Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

Attachment A

Section 6.0 -- PHA Plan Elements. (24 CFR 903.7)

Instructions:

*For each Element below that **HAS** changed since the last PHA Plan, using the HUD 50075 instructions, enter the “changed” text in column 3.*

*For each Element below that **HAS NOT** changed since the last PHA Plan, enter “No Change” in column 3.*

Housing Authority #	Housing Authority Name	Fiscal Year Begin Date
IL028	Menard County Housing Authority	07/2011

	Plan Element	Column #3
1.	Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.	No change
2.	Financial Resources.	Public Housing FY 2010 Operating Budget \$457,242 Public Housing FY 2010 CFP Budget \$237,167 Public housing RHF 2010 \$ 99,412 Section 8 FY 2010 Voucher Program \$519,195
3.	Rent Determination.	No change in flat rents from FY 2010
4.	Operation and Management.	No change
5.	Grievance Procedures.	No change
6.	Designated Housing for Elderly and Disabled Families.	N/A
7.	Community Service and Self-Sufficiency.	In compliance, no change
8.	Safety and Crime Prevention.	No change
9.	Pets.	No change
10.	Civil Rights Certification.	Sent to Chicago HUD Field Office

Attachment A

Section 6.0 -- PHA Plan Elements. (24 CFR 903.7)

11.	Fiscal Year Audit.	FY 2010 no findings
12.	Asset Management.	No change
13.	Violence Against Women Act (VAWA).	See Attachment H: VAWA Information il028h01

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

ATTACHMENT B

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Menard County Housing Authority		Grant Type and Number Capital Fund Program Grant No: IL06P02850111 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2011 FFY of Grant Approval: 2011		
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Original	Total Estimated Cost	Revised ²	Obligated	Total Actual Cost ¹ Expended
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ³	\$237,167				
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)					
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities ⁴					

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

ATTACHMENT B

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name: Menard County Housing Authority	Grant Type and Number Capital Fund Program Grant No. IL06P02850111 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2011 FFY of Grant Approval: 2011
---	--	---

Type of Grant

☒ Original Annual Statement ☐ Reserve for Disasters/Emergencies

☐ Performance and Evaluation Report for Period Ending:

☐ Revised Annual Statement (revision no:)
☐ Final Performance and Evaluation Report

Line	Summary by Development Account	Original	Total Estimated Cost	Revised ²	Obligated	Total Actual Cost ¹	Expended
18a	1501 Collateralization or Debt Service paid by the PHA						
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment						
19	1502 Contingency (may not exceed 8% of line 20)						
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$237,167			0	0	
21	Amount of line 20 Related to LBP Activities						
22	Amount of line 20 Related to Section 504 Activities						
23	Amount of line 20 Related to Security - Soft Costs						
24	Amount of line 20 Related to Security - Hard Costs						
25	Amount of line 20 Related to Energy Conservation Measures						
Signature of Executive Director <i>Carle H. H. H. H. H.</i>		Date 3-15-11		Signature of Public Housing Director		Date	

¹ To be completed for the Performance and Evaluation Report

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement

³ PHAs with under 250 units in management may use 100% of CFFP Grants for operations.

⁴ RHF funds shall be included here.

ATTACHMENT B

Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Grant Type and Number

Capital Fund Program Grant No: IL06P02850111

CFRP (Yes/No):

Replacement Housing Factor Grant No:

Federal FRY of Grant: 2011

[illegible]

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Federal FY of Grant: 2011

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement

Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital Fund Financing Program

ATTACHMENT B

Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program

[illegible]¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

ATTACHMENT B

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name: Menard County Housing Authority

Federal FY of Grant: 2011[illegible]

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

ATTACHMENT C

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary		PHA Name: Menard County Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: IL06R028501-11 Date of CFFP:		FY of Grant: 2011 FY of Grant Approval: 2011	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report							
Line	Summary by Development Account	Original	Total Estimated Cost	Revised²	Obligated	Total Actual Cost¹	Expended
18a	1501 Collateralization or Debt Service paid by the PHA						
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment						
19	1502 Contingency (may not exceed 8% of line 20)						
20	Amount of Annual Grant: (sum of lines 2 - 19)		\$42,605				
21	Amount of line 20 Related to LBP Activities						
22	Amount of line 20 Related to Section 504 Activities						
23	Amount of line 20 Related to Security - Soft Costs						
24	Amount of line 20 Related to Security - Hard Costs						
25	Amount of line 20 Related to Energy Conservation Measures						
Signature of Executive Director <i>Carolyn R. Smith</i>		Date 3-15-11	Signature of Public Housing Director				
		Date					

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Grant Type and Number
Capital Fund Program Grant No:
CFPP (Yes/ No):
Replacement Housing Factor Grant No: IL06R028501-11

Federal REY of Grant: 2011

[illegible]

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Grant Type and Number
Capital Fund Program Grant No:
CFPP (Yes/ No):
Replacement Housing Factor Grant No: IL06R028501-11

Federal FY of Grant: 2011

[illegible]

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Federal FY of Grant: 2011

[illegible]

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Federal FY of Grant: 2011

[illegible]

¹ Obligation and expenditure ended dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended..

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

ATTACHMENT D

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Menard County Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: IL06R028502-11 Date of CFFP:		FFY of Grant: 2011 FFY of Grant Approval: 2011		
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending:						
Line	Summary by Development Account	Original	Total Estimated Cost	Revised ²	Obligated	Total Actual Cost ¹ Expended
1	Total non-CFFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ³					
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)					
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities ⁴	\$56,807				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFFP Grants for operations.
⁴ RHF funds shall be included here.

ATTACHMENT D

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary				FFY of Grant: 2011 FFY of Grant Approval: 2011	
PHA Name: Menard County Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: IL06R028502-11 Date of CFP:			
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost¹	
		Original	Revised²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$56,807			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director <i>[Signature]</i>		Date 3-15-11		Signature of Public Housing Director Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

[illegible]

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Grant Type and Number

Capital Fund Program Grant No:

Replacement Housing Factor Grant No: IL06R028502-10

Federal FY of Grant: 2011[illegible]

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Federal FY of Grant: 2011[illegible]

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

[illegible]

¹ Obligation and expenditure ended dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

ATTACHMENT E

Part I: Summary						
PHA Name/Number: Menard county Housing Authority IL028			Locality (City/County & State) Petersburg, Menard, Illinois		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year 2 FFY <u>2011</u>	Work Statement for Year 3 FFY <u>2012</u>	Work Statement for Year 4 FFY <u>2013</u>	Work Statement for Year 5 FFY <u>2014</u>
B.	Physical Improvements Subtotal	Annual Statement				
C.	Management Improvements					
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration					
F.	Other					
G.	Operations		\$253,747	\$253,747	\$253,747	\$253,747
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds					
L.	Total Non-CFP Funds					
M.	Grand Total					

ATTACHMENT E

Part I: Summary (Continuation)						
PHA Name/Number Menard County Housing Authority, IL028			Locality (City/county & State) Petersburg, Menard, Illinois		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year 2 FFY <u>2011</u>	Work Statement for Year 3 FFY <u>2012</u>	Work Statement for Year 4 FFY <u>2013</u>	Work Statement for Year 5 FFY <u>2014</u>
		Annual Statement				
1406	HA-Wide		\$253,747	\$253,747	\$253,747	\$253,747

ATTACHMENT E

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year <u>2011</u> FFY 2011			Work Statement for Year: <u>2012</u> FFY 2012		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See						
Annual	HA-Wide 1406 Operations		\$253,747	HA-Wide 1406 Operations		\$253,747
Statement						
	Subtotal of Estimated Cost		\$253,747	Subtotal of Estimated Cost		\$253,747

ATTACHMENT E

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year <u>2013</u> FFY <u>2013</u>			Work Statement for Year: <u>2014</u> FFY <u>2014</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See						
Annual	HA-Wide 1406 Operations		\$253,747	HA-Wide 1406 Operations		\$253,747
Statement						
	Subtotal of Estimated Cost		\$253,747	Subtotal of Estimated Cost		\$253,747

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

Part III: Supporting Pages – Management Needs Work Statement(s)				
Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year <u>2011</u> FFY <u>2011</u>		Work Statement for Year: <u>2012</u> FFY <u>2012</u>	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See				
Annual				
Statement				
	Subtotal of Estimated Cost	\$	Subtotal of Estimated Cost	\$

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

Part III: Supporting Pages – Management Needs Work Statement(s)				
Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year <u>2013</u> FFY <u>2013</u>		Work Statement for Year: <u>2014</u> FFY <u>2014</u>	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See				
Annual				
Statement				
	Subtotal of Estimated Cost	\$	Subtotal of Estimated Cost	\$

ATTACHMENT F

Annual Statement/Performance and Evaluation Report Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Menard County Housing Authority		Grant Type and Number Capital Fund Program Grant No: IL06P02850110 Replacement Housing Factor Grant No: Date of CFPP:		FFY of Grant: 2010 FFY of Grant Approval: 2010	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2011 <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Original	Total Estimated Cost Revised ²	Obligated	Total Actual Cost ¹ Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$237,167		0	0
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

ATTACHMENT F

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Menard County Housing Authority		Grant Type and Number Capital Fund Program Grant No: IL06P02850110 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2010 FFY of Grant Approval: 2010	
Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2011 <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Original	Total Estimated Cost	Obligated	Total Actual Cost¹
			Revised²		Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$237,167		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director <i>Line 15.11</i>		Date 3-15-11		Signature of Public Housing Director Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Grant Type and Number

Capital Fund Program Grant No: IL06P02850110

Federal FY of Grant: 2010

Replacement Housing Factor Grant No:

[illegible]

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Grant Type and Number
Capital Fund Program Grant No: IL06P02850110
CEFP (Yes/ No):
Replacement Housing Factor Grant No:

Federal FFY of Grant: 2010[illegible]

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Federal FY of Grant: 2010

[illegible]

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

PHA Name: Menard County Housing Authority

Federal FFY of Grant: 2010

[illegible]

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

ATTACHMENT F

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name: Menard County Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: IL06R028501-11 Date of CFFP:		FFY of Grant: 2011 FFY of Grant Approval: 2011	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Original	Total Estimated Cost Revised ²	Obligated	Total Actual Cost ¹ Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴	\$42,605			

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Attachment G

Definition of Substantial Deviation and Significant Amendment or Modification

The following actions are defined as substantial deviation or significant amendment or modification:

GOALS

- Additions or deletions of Strategic Goals

PROGRAMS

- Adding new programs not included in the Housing Agency Plan
- Any change with regard to demolition or disposition, designation of housing, homeownership programs or conversion activities

CAPITAL BUDGET

- Additions of non-emergency work items in excess of \$25,000

POLICIES

- Changes to rent or admissions policies or organization of the waiting list

An exception to the above definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements since HUD does not consider such changes significant amendments.

ATTACHMENT H: VIOLENCE AGAINST WOMEN

1. **ADDITIONAL CLAUSE TO PUBLIC HOUSING ACOP**

The following section is incorporated in the Authority's Public Housing ACOP

SECTION 33.0 PROTECTION OF VICTIMS OF DOMESTIC VIOLENCE

Incidents of domestic violence, dating violence, or stalking shall not be good cause for denying victims access to or termination from the Public Housing Program or for terminating a lease held by a victim of such violence.

Within fourteen days upon request by the Authority, victims of domestic violence, dating violence, or stalking must certify via a HUD approved certification form their status as victims and that the incident in question was a bona fide incident of domestic violence, dating violence, or stalking by presenting appropriate documentation to the Authority. The fourteen day timetable may be extended by the Authority. Victims of domestic violence, dating violence, or stalking may satisfy the certification requirements by:

- Providing documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing domestic violence, dating violence, or stalking or the effects of the abuse, in which the professional attests under penalty of perjury (28 U.S.C. 1746) to the professional's belief that the incidents in question are bona fide incidents of abuse, and the victim has signed or attested to the documentation; or,
- Producing a Federal, State, tribal, territorial, or local police or court record.

At its discretion the Authority may provide benefits to a victim of domestic violence, dating violence, or stalking based solely on the victim's statement or other corroborating evidence.

Nothing prevents a victim who has committed a crime or violated a lease from being evicted.

2. **ADDITIONAL CLAUSE TO PUBLIC HOUSING LEASE**

The following section is incorporated in the Authority's Public Housing Lease

K. Violence Against Women Act. Incidents of domestic violence, dating violence, or stalking shall not be good cause for denying victims access to or termination from the Public Housing Program or for terminating a lease held by a victim of such violence.

- Incidents of threatened or actual domestic violence, dating violence or stalking may not constitute grounds of termination for the victim of such violence

ATTACHMENT H: VIOLENCE AGAINST WOMEN

- Criminal activity directly related to domestic violence, dating violence or stalking by a member or guest of resident's household shall not be grounds for termination of tenancy against the victim of such violence
- MCHA may bifurcate the lease in order to evict, remove, or terminate assistance to any individual who engaged in criminal acts of physical violence against family members without evicting the victims of such acts
- MCHA may honor court orders addressing rights of access or control of the property, including civil protection orders, among family members.
- MCHA may evict residents for any violation of leases not premised on domestic violence, so long as MCHA does not subject victims of domestic violence to more demanding standards in eviction proceedings.
- MCHA may still evict residents if MCHA can demonstrate that a tenancy is an actual and imminent threat to other residents or employees.
- State or local law which provides greater protections to victims of domestic violence will control.

Additionally, MCHA may require individuals seeking protection under the above provisions to certify their status as a victim of domestic violence, dating violence or stalking. This certification may be on an approved HUD form (currently HUD-50066), in a court record, or in a signed statement from a professional who has rendered assistance to the victim in connection with the incidents of domestic violence.

3. ADDITIONAL CLAUSE TO SECTION 8 ADMIN PLAN

J. PROTECTION OF VICTIMS OF DOMESTIC VIOLENCE FROM BEING DENIED OR TERMINATED FROM HOUSING (Section 8 of the United States Housing Act of 1937, 42 U.S.C. 1437f)

Incidents of domestic violence, dating violence, or stalking shall not be good cause for denying victims access to or termination from the Housing Choice Voucher Program or for terminating a lease held by a victim of such violence.

Within fourteen days upon request by the Authority or landlord, victims of domestic violence, dating violence, or stalking must certify via a HUD approved certification form their status as victims and that the incident in question was a bona fide incident of domestic violence, dating violence, or stalking by presenting appropriate documentation to the Authority and/or landlord. The fourteen day timetable may be extended by the Authority or landlord. Victims of domestic violence, dating violence, or stalking may satisfy the certification requirements by:

- Providing documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing domestic violence, dating violence, or stalking or the effects of the abuse, in which the professional attests under penalty of perjury (28

ATTACHMENT H: VIOLENCE AGAINST WOMEN

U.S.C. 1746) to the professional's belief that the incidents in question are bona fide incidents of abuse, and the victim has signed or attested to the documentation; or,

- Producing a Federal, State, tribal, territorial, or local police or court record.

At their discretion the Authority or landlord may provide benefits to a victim of domestic violence, dating violence, or stalking based solely on the victim's statement or other corroborating evidence.

Nothing prevents a victim who has committed a crime or violated a lease from being evicted or terminated.

4. DESCRIPTION OF ANY ACTIVITIES, SERVICES, OR PROGRAMS PROVIDED OR OFFERED BY HACC, EITHER DIRECTLY OR IN PARTNERSHIP WITH OTHER SERVICE PROVIDERS, TO CHILD OR ADULT VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING.

The Menard County Housing Authority (MCHA) does not have the staff, programs or financial resources to provide activities or programs directly to applicants or residents; however, MCHA does have an FSS Coordinate that coordinates applicant and resident needs with local available social service agencies that provide activities and programs to low-income families.

Sojourn

(217) 726-5100	Office
(217) 726-5200	Hotline
1-866-435-7438	Hotline

- Domestic Violence Counseling
- Support Services
- Legal Advocacy
- Referral Services
- Prevention and Education
- Court Advocacy
- Individual and group counseling
- Shelter
- 24-Hour hotline
- Court advocacy

Illinois Department of Human Services

- Public Aid (Cash assistance, food stamps, Medicaid eligibility determination, employment programs, child care and social service programs)

ATTACHMENT H: VIOLENCE AGAINST WOMEN

- Children and Family Services (Employment-related child care and youth services)
- Mental health, Child referrals, and Domestic violence counseling referrals.
- DHS can connect eligible clients to a wide range of human services at one location.
- Local office staff identifies client needs; determine benefits eligibility; link clients to training programs, child care and employers.
- Make referrals to other community services.

5. DESCRIPTION OF ANY ACTIVITIES, SERVICES, OR PROGRAMS PROVIDED OR OFFERED THAT HELPS CHILD OR ADULT VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING TO OBTAIN OR MAINTAIN HOUSING

HUD prevents MCHA from providing emergency housing; however, MCHA works closely with the Menard County Coalition Against Domestic Violence to find immediate emergency housing for victims. MCHA encourages victims to apply for public housing and assists them with completing applications.

6. DESCRIPTION OF ANY ACTIVITIES, SERVICES, OR PROGRAMS PROVIDED OR OFFERED TO PREVENT DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING, OR TO ENHANCE VICTIM SAFETY IN ASSISTED FAMILIES.

MCHA arranges for Sojourn, the 8th Judicial Circuit Family Violence Coordinating Council and local Police Department to present Domestic Violence Prevention sessions at scheduled resident meetings and to provide articles to include in MCHA's Resident Newsletter.

7. MCHA PROCEDURES IN PLACE THAT ASSURES THAT TENANTS ARE NOTIFIED OF THEIR RIGHTS UNDER VAWA.

Applicants are informed of their rights during orientation and are given packets that contain copies of the VAWA, form HUD-50066, services provided by and how to contact Sojourn, the 8th Judicial Circuit Family Violence Coordinating Council and local Police Department. Applicants and residents are given copies of the ACOP and Lease which contain VAWA clauses as presented above. Residents are also notified via of MCHA's Resident Newsletter and information is posted on the bulletin board in MCHA's central office.

Menard County Housing Authority

101 West Sheridan Road , P.O. Box 168
Petersburg, Illinois 62675
Telephone: (217) 632-7723 - Fax: (217) 632-7255

Anne R. Smith
Executive Director

Patrick J. O'Hara
Attorney for the Authority

March 15, 2011

B. R. Boston
Chairman

Wanda L. Anderson
Vice-Chairman

Pamela J. Wilken
Commissioner

Thala Jean Stewart
Commissioner

C. Jane King
Commissioner

Robert Garmers
Commissioner

Elizabeth M. Roberts
Resident Commissioner

Mr. Steven Meiss
Director of Public Housing
Housing and Urban Development Chicago Office, Region V
77 West Jackson Blvd
Chicago, IL 60604

RE: CARBON MONOXIDE CERTIFICATION

Dear Mr. Meiss:

The Menard County Housing Authority (MCHA) hereby certifies it installed approved smoke and carbon monoxide detectors with alarms in all public housing dwelling units before January 1, 2007 and has properly maintained the units since installation. At move-in MCHA provides applicants and residents with information about the Illinois Carbon Monoxide Alarm Detector Act and the detection and alarm unit installed in the dwelling unit.

If you have any questions please give me a call.

Sincerely,



Anne Smith
Executive Director

MENARD COUNTY HOUSING AUTHORITY il028

RESIDENT ADVISORY BOARD COMMENTS

The Menard County Housing Authority received the following comments from its Resident Advisory Board regarding the Housing Authority's FY 2011 Housing Agency Plan.

- Residents in public housing units proposed for demolition and replacement requested they be allowed to move back into the neighborhood. The Housing Authority responded that every effort would be made to accommodate this request within the requirements of the new construction funding programs.
- Residents in the high rise requested an awning over the patio and the Authority agreed to the request. In addition the high rise residents requested that current parking on the North side of the building be made all handicap parking spaces when HUD approves the purchase of additional land adjacent the high rise for much needed expanded parking. The Authority agreed pending HUD's approval of the land purchase.



Anne Smith, Executive Director

3-15-11

Date

ATTACHMENT K


MENARD COUNTY HOUSING AUTHORITY IL028

CHALLENGED ELEMENTS

The Menard County Housing Authority received no written or verbal challenges from its Resident Advisory Board, residents, the public or local governmental officials regarding the Housing Authority's FY 2011 Housing Agency Plan.

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Anne Smith, Executive Director

3-15-11

Date